

**MINUTES/DRAFT
PPLCS BOARD MEETING
PPLCS BOARD RM**

2:00 PM

August 23, 2016

- I. A. Call to Order 2:13 PM**
B. Invocation and Pledge of Allegiance led by David Corbin
C. Present: David Corbin, Susan Harris, Renae Rountree, Ruth Attaway, Deborah Hynes, Vicki Montford, Calvin Stevenson, and Robert Hoff
Excused Absence: Barbara Belford and Rita Maupin
Unexcused Absence: none
Staff Present: Mary Balint
- II.** Motion was made by Calvin Stevenson, seconded by Robert Hoff to approve the Agenda with additions. Motion carried.
- III.** Agenda Items:
- A.** Motion was made by Ruth Attaway, seconded by Calvin Stevenson to approve Minutes from the July 19, 2016 meeting. Motion carried.
- B.** Motion was made by Calvin Stevenson, seconded by Vicki Montford to approve and pay bills and renew contracts as presented and reviewed. Motion carried.
- C.** The Baker & Taylor contract renewal was discussed.
- D.** Administrator's report was given.
- E.** Motion was made by Vicki Montford, seconded by Robert Hoff to approve Mary and Ruth Attaway, if available, to rent a car and attend E-Rate training in Orlando on October 6, 2016. They will leave Wednesday, October 5, and return after the training ends on the 6th. Motion carried.
- F.** The PPLCS audit was discussed.
Motion was made by David Corbin, seconded by Renae Rountree to put out a RFP on bidding out PPLCS's audit services. Mary will contact Matt Fuqua to see if he can provide a template. Motion carried.
- G.** Mary presented the proposed FY2017 budget. The budget workshop was scheduled for prior to the next board meeting on Sept. 20, 2016 at 1:00 pm followed by a combined budget hearing and board meeting at 2:00 pm.
- H.** There was a discussion about Jackson County Library's FY2016 PPLCS funds.
- I.** Mary shared Jackson County's Personnel Policy and the Board was given copies to see if they would like to adopt it, with changes, as PPLCS's Personnel policy.
- IV.** Roundtable Discussions
- V.** Motion to adjourn by Ruth Attaway at 3:24 pm.

The next board meeting is scheduled for Sept. 20, 2016 at 2 pm.

Minutes submitted by Mary Balint