

**MINUTES/DRAFT  
PPLCS BOARD MEETING  
PPLCS BOARD RM**

**2:00 PM**

**February 21, 2017**

**A. Call to Order 2:00 PM**

**B. Invocation led by Robert Hoff and Pledge of Allegiance led by David Corbin**

**C. Present:** David Corbin, Susan Harris, Ruth Attaway, Deborah Hynes, Robert Hoff,  
Rita Maupin, Rebecca Clark, Vicki Montford

**Excused Absence:** Barbara Belford

**Unexcused Absence:** none

**Staff Present:** Mary Balint and Cynthia De La Hunt

- I.** Motion was made by Rita Maupin, seconded by Robert Hoff to approve the agenda with the addition of item I-Renae Rountree. Motion carried.

It was decided that Chairman David Corbin and PPLCS Administrator, Mary Balint will travel to Bonifay, FL to meet with the HCPL director, Susan Harris, to discuss the need for additional funds from PPLCS to supplement HCPL's county budget. Mr. Corbin and Ms. Balint will bring suggestions from their meeting to the PPLCS board at the meeting in March.

**II.** Agenda Items:

- A.** Motion was made by Ruth Attaway, seconded by Robert Hoff to approve Minutes with corrections on attendance and item C from the January 24, 2017 meeting. Motion carried.
- B.** Motion was made by Susan Harris, seconded by Rebecca Clark to approve and pay bills as presented and reviewed. Motion carried.
- C.** Administrator's report was given.
- D.** The Inter-local Agreement was discussed with an addition to Article 7. The agreement will go to each county commission board for approval.
- E.** It was decided that the PPLCS Administrator, Mary Balint will begin to apply for grants for the three counties' libraries.
- F.** Motion was made by Rita Maupin, seconded by Vicki Montford to purchase four display units and tablecloths for PPLCS and the three counties. Motion carried.
- G.** Motion was made by Rebecca Clark, seconded by Ruth Attaway for PPLCS to pay \$895.00 to bring Animal Tales to each library for Summer Reading. Motion carried.
- H.** Mary designed a brochure for PPLCS to handout at commission meetings and library functions. Mary will check into Sunland printing and Pride in Calhoun to decide who will produce the brochures.
- I.** The board discussed again, attempting to pay Renae Rountree for the time she worked on e-rate applications for PPLCS in 2016. It was decided that the board

would purchase a gift and card to show appreciation for the work Renae performed. The board members will contribute to the purchase.

#### Roundtable Discussions

Additionally, the board gave approval for HCPL Director Susan Harris to use the PPLCS credit card to pay for registration for the FLA conference in Orlando, FL plus hotel fees. Susan has applied for a scholarship with FLA for reimbursement of the registration fees and Seflin is expected to reimburse hotel fees.

#### **III.** Meeting adjourned a 3:18 pm.

The next scheduled meeting of the PPLCS Board has been re-scheduled for Tuesday, March 28, 2017 at 2:00 pm CST at 2862 Madison Street, Marianna, Florida.