

**MINUTES/DRAFT
PPLCS BOARD MEETING
PPLCS BOARD ROOM**

10:00 AM

January 17, 2018

A. Call to Order 10:00 AM

B. Invocation and Pledge of Allegiance led by David Corbin

C. Present: David Corbin, Ruth Attaway, Rita Maupin, Barbara Belford, Susan Harris

Excused Absence: Deborah Hynes, Vicki Montford, Robert Hoff

Unexcused Absence: Rebecca Clark,

Staff Present: Mary Balint and Cynthia De La Hunt

I. Motion was made by Susan Harris, seconded by Rita Maupin to approve the agenda with the addition of item H - CCPL Dress Code Policy. Motion carried.

II. Agenda Items:

A. Motion was made by Rita Maupin, seconded by Ruth Attaway to approve Minutes from the November 15, 2017 meeting as presented. Motion carried. There was no PPLCS meeting in December, 2017.

B. Motion was made by Ruth Attaway, seconded by Barbara Belford to approve and pay bills as presented and reviewed. Motion carried.

C. Administrator's report was given.

Linda Bruno will present the 'Rediscovering the Lost Art of Customer Service' training program at the Blountstown Library on March 26, 2018. The PPLCS administrator applied for a PLAN Innovation Grant and PPLCS was approved, with PLAN funding the entire program.

Carr, Riggs and Ingram will begin the PPLCS audit at the same time they will begin Jackson county's audit in May.

Chairman Corbin would like to invite State Representative Brad Drake to a PPLCS meeting in the near future and recognize him for his continued and dedicated work to help our local libraries and library board at the state level.

D. Motion was made by Rita Maupin, seconded by Barbara Belford for PPLCS to add \$2000.00 in-kind, to the PLAN Innovation Grant for the Robotics classes taking place at the libraries during the Summer Reading Program. Motion carried.

E. Motion was made by Rita Maupin, seconded by Ruth Attaway for the Chairman to sign the Addendum to the PPLCS Inter-Local Agreement and to rotate to Holmes and Calhoun counties for signatures. Motion carried.

F. Chairman Corbin suggested the PPLCS board members and employees consider having a training course on Sexual harassment. The board will re-visit the idea at a later time.

- G.** Motion was made by Rita Maupin, seconded by Susan Harris for the Administrator to purchase \$1,093.95 in materials using the PPLCS credit card for Black History Month. Motion carried.
- H.** It was decided that the Directors will look at the dress code policy, in general, and bring any suggestions for changes/improvements to a future meeting.

Roundtable Discussions

- III.** Meeting adjourned at 11:03 a.m.

The next scheduled meeting of the PPLCS Board will be Wednesday, February 21, 2018 at 10:00 am CST at 2862 Madison Street, Marianna, Florida.