

**MINUTES/DRAFT
PPLCS BOARD MEETING
PPLCS BOARD RM**

2:00 PM

October 17, 2016

- I. A. Call to Order 2:08 PM**
B. Invocation and Pledge of Allegiance led by David Corbin
C. Present: David Corbin, Susan Harris, Ruth Attaway, Deborah Hynes, Vicki Montford, Robert Hoff, Rita Maupin, Barbara Belford and Rebecca Clark.
Excused Absence: none
Unexcused Absence: none
Staff Present: Mary Balint and Cynthia De La Hunt
- II.** Motion was made by Rita Maupin, seconded by Vicki Montford to approve the agenda. Motion carried.
- III.** Agenda Items:
- A.** Motion was made by Vicki Montford, seconded by Rita Maupin to approve Minutes from the September 20, 2016 meeting and Budget hearing and Budget work shop. Motion carried.
- B.** Motion was made by Ruth Attaway, seconded by Susan Harris to approve and pay bills and renew contracts as presented and reviewed. Motion carried.
- C.** Administrator's report was given.
- D.** Each board member will review the updated Personnel Policy and the Board will vote to finalize it at the November meeting.
- E.** Motion was made by Rita Maupin, seconded by Robert Hoff to allow changes to the SunTrust credit card as approved by the PPLCS Board. Motion carried.
- F.** Motion was made by Rita Maupin, seconded by Robert Hoff to pay up front registration fees for Mary Balint and Susan Harris for the Public Library Directors meeting in Tallahassee this week. Motion carried.
- IV.** Roundtable Discussions
- V.** Motion was made by David Corbin, seconded by Ruth Attaway to adjourn at 2:58 pm. Motion carried.

The next scheduled meeting of the PPLCS Board will be Tuesday, November 15, 2016 at 2:00 pm CST at 2862 Madison Street, Marianna, Florida.