

**MINUTES/DRAFT
PPLCS BOARD MEETING
PPLCS BOARD ROOM**

10:00 AM

June 20, 2018

A. Call to Order 10:02 AM

B. Invocation and Pledge of Allegiance led by David Corbin

Present: David Corbin, Barbara Belford, Monette French, Deborah Hynes, Susan Harris

Excused Absence: Rita Maupin, Ruth Attaway

Unexcused Absence: Robert Hoff, Vicki Montford

Staff Present: Mary Balint and Cynthia De La Hunt

Prior to beginning the board meeting, Ms. Sara Applewhite, with Carr, Riggs & Ingram came in to review the PPLCS audit report for FY 2016-2017.

Meeting recessed at 10:17.

Meeting re-assembled at 10:40.

- I.** Motion was made by Susan Harris, seconded by Barbara Belford to approve the agenda as presented. Motion carried.

- II.** Agenda Items:
 - A.** Motion was made by Susan Harris, seconded by Deborah Hynes to approve Minutes from the May 16, 2018 meeting as presented. Motion carried.
 - B.** Motion was made by Deborah Hynes, seconded by Susan Harris to approve bills and renew contracts for Recorded Books and Baker & Taylor. Motion carried.
 - C.** Administrator's report
 - D.** Motion was made by Deborah Hynes, seconded by Susan Harris for the administrator to pay eight invoices with the PPLCS credit card to avoid delinquent charges due to JCBOCC having only one meeting in June. Motion carried.
 - E.** Motion was made by Susan Harris, seconded by Deborah Hynes for the administrator to purchase two Lego Robotics Kits at a cost of \$823.90 for Robotics classes. Motion carried.

Roundtable Discussions

- III.** Meeting adjourned at 11:20 a.m.

The next scheduled meeting of the PPLCS Board will be Wednesday, July 18, 2018 at 10:00 am CST at 2862 Madison Street, Marianna, Florida.