

**MINUTES/DRAFT  
PPLCS BOARD MEETING**

**10:00 AM**

**PPLCS BOARD MEETING ROOM**

**April 17, 2019**

**A. Call to Order 10:03 a.m.**

**B. Invocation and Pledge of allegiance led by David Corbin**

**Present:** David Corbin, Ruth Attaway, Rita Maupin, Susan Harris, Monette French, Betty Treadwell, Deborah Hynes, Vicki Montford

**Excused Absence:**

**Unexcused Absence:** Robert Hoff

**Staff Present:** Mary Balint and Cynthia De La Hunt

Mr. Jesse Smallwood attended the board meeting to speak on-behalf of board member, Robert Hoff. Dr. Hoff will resign his position as a PPLCS board member due to poor health.

Motion was made by Rita Maupin, seconded by Deborah Hynes to accept Dr. Hoff's resignation, with a letter of appreciation. Motion carried.

**I.** Motion was made by Deborah Hynes, seconded by Susan Harris to approve the agenda as presented. Motion carried.

**II.** Agenda Items:

**A.** Motion was made by Ruth Attaway, seconded by Betty Treadwell to approve Minutes from the March 20, 2019 PPLCS board meeting as presented. Motion carried.

**B.** Motion was made by Rita Maupin, seconded by Deborah Hynes to approve the Constant Contact contract renewal for one year at a cost of \$1,050.00. Motion carried.

**C.** Administrator's report

**D.** Motion was made by Deborah Hynes, seconded by Ruth Attaway to pay bills. Motion carried.

**E.** Motion was made by Ruth Attaway, seconded by Rita Maupin to approve two Budget Amendments by moving \$4456.00 from PPLCS Misc. Revenue, then (1) move \$4184.00 to Holmes county and \$272.00 to Calhoun county, Miscellaneous Expenses, for E-Rate re-imbusement; (2) Move \$3000.00 from PLAN, INC/INNOVATION Grant to PPLCS for re-design of the PPLCS website. The motion will also allow the Chairman to approve and sign the Amendment Request form. Motion carried.

**F.** Motion was made by Vicki Montford, seconded by Deborah Hynes to allow the Chairman to sign the Annual Evaluation for Cynthia De La Hunt, that was completed by Mary Balint. Motion carried.

- G.** Motion was made by Rita Maupin, seconded by Ruth Attaway to award the administrator 'Satisfactory' in all areas for her annual evaluation. Motion carried.

**III.** Meeting adjourned at 10:47 a.m.

**IV.** Roundtable

The next scheduled meeting of the PPLCS Board will be Wednesday, June 19, 2019 at 10:00 a.m. CST at the PPLCS Meeting Room, located at 2862 Madison Street, Marianna, Florida.