

**MINUTES/DRAFT
PPLCS BOARD MEETING**

10:00 AM

PPLCS BOARD MEETING ROOM

August 21, 2019

Call to Order: 10:02 a.m.

Invocation and Pledge of Allegiance led by David Corbin

Present: Ruth Attaway, Rita Maupin, Susan Harris, Monette French, Betty Treadwell, Wayne Bryant, Deborah Hynes

Excused Absence: Vicki Montford

Unexcused Absence:

Staff Present: Mary Balint and Cynthia De La Hunt

- I. Motion was made by Ruth Attaway, seconded by Rita Maupin to approve the agenda with the addition of item I. **Retirement for Ms. Susan Harris-David Corbin.** Motion carried.

- II. Agenda Items:
 - A. Motion was made by Susan Harris, seconded by Monette French to approve minutes from the July 17, 2019 Board meeting, as presented. Motion carried.
 - B. There were no contracts to renew.
 - C. Administrator's report

The PPLCS office will be closed on Monday, September 2nd, for Labor Day.
The PPLCS office will also be closed on Monday, September 23rd, for PPLCS' Annual Staff Training Day.
 - D. Motion was made by Rita Maupin, seconded by Deborah Hynes to pay bills as presented. Motion carried.
 - E. JCPL director, Deborah Hynes, requested approval to purchase new computers for the Marianna library, but having already received approval at the County level, Ms. Hynes did not require approval from the PPLCS Board as well.
 - F. September 18th was set for the PPLCS Budget Hearing, to be advertised in all three counties and the Florida Administrative Register. It will begin at 10 a.m., followed by the regular PPLCS Board meeting.
 - G. Motion was made by Rita Maupin, seconded Betty Treadwell to authorize the PPLCS Chair to sign the State Aid Grant Agreement. Motion carried.
 - H. Motion was made by Deborah Hynes, seconded by Wayne Bryant to authorize the PPLCS administrator to use the credit card for Staff Day lunches to be repaid at a later date by donations. Motion carried.
 - I. Motion was made by Rita Maupin, seconded by Deborah Hynes to close the PPLCS office on Aug. 30, 2019 to allow Mary and Cynthia to attend the retirement party for retiring Holmes County Library Director, Susan Harris. Motion carried.

III. Roundtable

IV. Meeting adjourned at 10:52 a.m.

The next scheduled meeting of the PPLCS Board will be Wednesday, September 18, 2019 immediately following the PPLCS Public Budget Hearing at 10 a.m. in the PPLCS Meeting Room, located at 2862 Madison Street, Marianna, Florida.