

**MINUTES/DRAFT  
PPLCS BOARD MEETING  
JIM'S BUFFET & GRILL**

**10:00 AM**

**December 18, 2019**

**Call to Order: 11:30 a.m.**

**Invocation and Pledge of Allegiance led Ruth Attaway**

**Present:** Becky Marsh, Monette French, Betty Treadwell, Wayne Bryant, Deborah Hynes, Ruth Attaway

**Excused Absence:** Vicki Montford, Rita Maupin and David Corbin

**Unexcused Absence:**

**Staff Present:** Mary Balint and Cynthia De La Hunt

- I. Motion was made by Deborah Hynes, seconded by Becky Marsh to approve the agenda with the addition of item **G. – Jackson county holidays – Deborah Hynes.** Motion carried.
  
- II. Agenda Items:
  - A. Motion was made by Wayne Bryant, seconded by Becky Marsh to approve the minutes from the October 16, 2019 meeting with corrections. Motion carried.
  - B. Administrator's report
  - C. Motion was made by Becky Marsh, seconded by Wayne Bryant to approve the Jackson County Library Director authority to submit invoices for \$300 to pay Andrew King, LLC for lawn maintenance without prior Board approval. Motion carried.
  - D. Motion was made by Deborah Hynes, seconded by Becky Marsh to approve the budget amendment requests for deposits of e-rate refunds. Motion carried.
  - E. Motion was made by Deborah Hynes, seconded by Betty Treadwell to approve the administrator paying the RJ Young - \$124.32 and Verizon - \$52.72 and \$105.44 invoices by credit card. Motion carried.
  - F. Motion was made by Wayne Bryant, seconded by Monette French to pay bills for November. Motion carried.
  - G. PPLCS follows Jackson County's holiday schedule, therefore no discussion or motion was necessary for item G to determine the PPLCS employees' holiday schedule.
  
- III. Meeting adjourned at 12:00 noon
- IV. Roundtable

The next scheduled meeting of the PPLCS Board will be Wednesday, January 15, 2020 at 10:00 a.m. in the PPLCS Meeting Rm., 2862 Madison St., Ste. # 1, Marianna, Florida.