

**MINUTES/DRAFT
PPLCS BOARD MEETING**

10:00 AM

PPLCS BOARD MEETING ROOM

May 15, 2019

A. Call to Order 10:13 a.m.

B. Invocation was led by Susan Harris and the Pledge of allegiance by Deborah Hynes.

Present: Ruth Attaway, Rita Maupin, Susan Harris, Monette French, Betty Treadwell, Deborah Hynes, Wayne Bryant

Excused Absence: Vicki Montford, David Corbin

Unexcused Absence:

Staff Present: Mary Balint and Cynthia De La Hunt

Deborah Hynes took the gavel temporarily in the absence of the Chair and Co-Chair.

At 10:18 a.m. Ms. Hynes released the gavel to the Co-Chair, Ruth Attaway.

Call to Order 10:18 a.m.

- I.** Motion was made by Deborah Hynes, seconded by Susan Harris to approve the agenda with the addition of item **E. – Constant Contact renewal using the PPLCS credit card-Mary Balint.** Motion carried.

The Jackson County Library Director, Deborah Hynes, introduced Mr. Wayne Bryant, who is Jackson County's new At-Large Board Member. Mr. Bryant will replace Dr. Hoff who resigned his position in April.

II. Agenda Items:

- A.** Motion was made by Betty Treadwell, seconded by Deborah Hynes to approve Minutes from the April 17, 2019 meeting as presented. Motion carried.
- B.** Motion was made by Rita Maupin, seconded by Monette French to approve and renew the annual contract for Swank Movie Licensing at \$2,319.00 and Ebsco at \$40,355.00. Motion carried.
- C.** Administrator's report
- D.** Motion was made by Rita Maupin, seconded by Susan Harris to pay bills. Motion carried.
- E.** Motion was made by Rita Maupin, seconded by Deborah Hynes for the Administrator to pay the Constant Contact Renewal with the PPLCS credit card. Motion carried.

The PPLCS Administrator requested permission to purchase a newer laptop, one made within the last five years, for the PPLCS office which can be updated with current or upcoming operating programs. The Co-chair requested the administrator research the laptop needed and bring the information and price to the June 19, 2019 board meeting.

III. Roundtable

IV. Meeting adjourned at 11:13 a.m.

The next scheduled meeting of the PPLCS Board will be Wednesday, June 19, 2019 at 10:00 a.m. CST at the PPLCS Meeting Room, located at 2862 Madison Street, Marianna, Florida.