

**MINUTES/DRAFT
PPLCS BOARD MEETING**

10:00 AM

PPLCS BOARD MEETING ROOM

September 18, 2019

Call to Order: 10:18 a.m.

Standing on the Invocation and Pledge of Allegiance from the Budget Meeting

Present: Rita Maupin, Susan Harris, Monette French, Betty Treadwell, Wayne Bryant, Deborah Hynes

Excused Absence: Vicki Montford, David Corbin and Becky Marsh

Unexcused Absence:

Staff Present: Mary Balint and Cynthia De La Hunt

- I. Motion was made by Rita Maupin, seconded by Susan Harris to approve the agenda as presented. Motion carried.

- II. Agenda Items:
 - A. Motion was made by Wayne Bryant, seconded by Betty Treadwell to approve the minutes from the August 21, 2019 meeting as presented. Motion carried.
 - B. The PPLCS Board renewed the following memberships for FY 2019-2020: FL Assoc. of Special Districts-Non Ad Valorem and Calhoun County Chamber of Commerce, paying fees of \$750.00 and \$75.00 respectively.
 - C. Administrator's report
 - D. Motion was made by Rita Maupin, seconded by Wayne Bryant to award a 5% pay increase for the PPLCS staff, effective October 1, 2019. Motion carried.

Motion was made by Deborah Hynes, seconded by Rita Maupin to give \$500 each to the PPLCS Administrator and staff based on longevity (3 to 5 years), to be given on October 1, 2019. Motion carried.
 - E. Motion was made by Rita Maupin, seconded by Deborah Hynes to approve the FY 2019-2020 budget amended to include changes in salaries, effective Oct. 1, 2019. Motion carried.
 - F. Motion was made by Rita Maupin, seconded by Deborah Hynes to pay bills. Motion carried.
 - G. Motion was made by Rita Maupin, seconded by Deborah Hynes to approve the CenturyLink contract for Holmes County. Motion carried.
 - H. Motion was made by Deborah Hynes, seconded by Rita Maupin for the Administrator to use \$300 remaining from the PLAN Innovation grant to purchase QR code stickers using the credit card. Motion carried.

III. Meeting adjourned at 11:03 a.m.

The next scheduled meeting of the PPLCS Board will be Wednesday, October 16, 2019 at 10:00 a.m. in the PPLCS office, located at 2862 Madison Street, Ste. #1, Marianna, Florida.