



PANHANDLE PUBLIC LIBRARY COOPERATIVE SYSTEM

ANNUAL PLAN OF SERVICE October 1, 2020- September 30, 2021

Mission Statement:

The Panhandle Public Library Cooperative System, consisting of Calhoun, Holmes, and Jackson County Public Libraries, provides free access to library materials and programs to assist all citizens in meeting their recreational, informational, cultural and life-long learning needs. Services provided by the Panhandle Public Library Cooperative System support the member libraries in carrying out this mission.

Introduction

The Panhandle Public Library Cooperative System (PPLCS), a Florida Special District, was established by Inter-Local Agreement October 1, 1992 by the authority of the County Commissions of Calhoun, Holmes, and Jackson counties. PPLCS is governed by a nine-member Board, consisting of the three Library Directors and two appointees from each member county. The PPLCS budget supports the goals and objectives of the Long-Range Plan and the Annual Plan of Service.

Goals and Activities

Goal 1: Users of PPLCS member libraries have access to resources, services and adequate collections that meet their recreational, informational and cultural needs.

Activities:

- The FY2020-21 PPLCS Budget will reflect the continued use of grant funds to grow and promote the use of PPLCS e-Book and e-Audio collections in OverDrive. This activity is more important now than ever due to the Covid-19 pandemic and the increased usage of digital materials.
 - With the merger of rbDigital and OverDrive, PPLCS will join PLAN's new shared OverDrive collection and will transfer their rbDigital collection to this new platform. PPLCS continues to belong to a shared OverDrive collection with Neflin as well.
 - Additional copies of popular digital titles will be added to OverDrive to decrease the amount of time users wait for their holds.
- PPLCS will purchase newly-updated and current books for each of the libraries that help users with test preparation for various educational and occupational tests.

- PPLCS will continue to cover the cost of the DLLI courier, making it easier for patrons at member libraries to receive materials from outside their county.
- PPLCS will continue to explore and identify appropriate funding opportunities to assist with this goal.

Goal 2: PPLCS member library users of all ages have access to programs and services that support life-long learning.

Activities:

- The FY2020-21 PPLCS Budget will reflect the continued use of grant funds to provide high-quality programming that is both entertaining and educational. Virtual programs may be offered to member libraries in lieu of in-person programming due to the Covid-19 pandemic and social distancing requirements.
- PPLCS will continue to explore and identify appropriate funding opportunities to assist with this goal.
- PPLCS will continue to promote the many web-accessible databases that are provided from the State Library of Florida. These resources are useful for small businesses, job seekers, and students.

Goal 3: PPLCS and member libraries have trained and motivated staff to provide proficient, courteous and professional service to the public.

Activities:

- PPLCS will continue to pay PLAN membership dues for PPLCS member libraries, so that staff can participate in the many high-quality free training opportunities provided primarily online during the pandemic, and the other useful resources and information provided by PLAN and other multi-type library cooperatives in the state.
- The PPLCS Administrator will stay on top of any issues with Koha and work with the Koha techs to resolve them as quickly as possible. The Administrator will communicate any software upgrades or Koha issues to member Library Directors as soon as they are known.
- PPLCS Staff will keep the PPLCS website current and accessible.