

MINUTES
November 18, 2020 10:00 am
PPLCS BOARD MEETING

- I. **Call to order: 10:20 a.m.**
- II. **Invocation and Pledge of Allegiance led by Ruth Attaway**
- III. **Present:** Ruth Attaway, Deborah Hynes, Rita Maupin, Wayne Bryant, Betty Treadwell, Becky Marsh, Brittni Spires
Excused absence: Peach Winkler-Pierce
Unexcused absence: none
Staff present: Mary Balint and Cynthia De La Hunt
- IV. Motion was made by Rita Maupin, seconded by Betty Treadwell to approve the agenda as amended, with the addition of **Item J.-Staff holiday**. Motion carried.
- V. Agenda items:
 - a. Motion was made by Wayne Bryant, seconded by Deborah Hynes to approve minutes from the October 21, 2020 PPLCS meeting as amended, **with the addition of Monette French as an excused absence**. Motion carried.
 - b. Motion was made by Rita Maupin, seconded by Becky Marsh to approve the Baker & Taylor contract in the amount of \$295.00. Motion carried.
 - c. Administrator's Report
 - d. The Director for HCPL informed the PPLCS board of Ms. Monette French's need to resign her seat on the board. She has served our board well and will be missed.
 - e. The JCPL Director introduced the new PPLCS board member, representing Jackson county, Brittni Spires.
 - f. Motion was made by Deborah Hynes, seconded by Rita Maupin to approve Ruth Attaway to serve as Interim PPLCS Chairperson for six months, after which the Chairperson position will be re-examined. Motion carried.
 - g. Motion was made by Rita Maupin, seconded by Betty Treadwell to allow the Administrator to pay the Verizon Wireless, CenturyLink and RJ Young bills for Nov. and Dec. using the PPLCS credit card. Motion carried.
 - h. Motion was made by Deborah Hynes, seconded by Wayne Bryant to approve the Administrator to move the library's hosting platform from Network Solutions to SiteGround and to renew the subscription with the PPLCS credit card for one year. Motion carried.
 - i. Motion was made by Deborah Hynes, seconded by Brittni Spires to pay bills. Motion carried.
 - j. Motion was made by Rita Maupin, seconded by Becky Marsh to permit the PPLCS staff to close the office at noon the day before Thanksgiving. Motion carried.
- VI. Meeting adjourned at 10:55 a.m.

VII. Roundtable