



PANHANDLE PUBLIC LIBRARY COOPERATIVE SYSTEM

ANNUAL PLAN OF SERVICE October 1, 2022- September 30, 2023

Mission Statement:

The Panhandle Public Library Cooperative System (PPLCS), consisting of Calhoun, Holmes, and Jackson County Public Library Systems, provides free access to library materials and programs to assist all citizens in meeting their recreational, informational, cultural and life-long learning needs. Services provided by PPLCS support the member libraries in carrying out this mission.

Introduction

The Panhandle Public Library Cooperative System, a Florida Special District, was established by Inter-Local Agreement October 1, 1992 by the authority of the County Commissions of Calhoun, Holmes, and Jackson counties. PPLCS is governed by a nine-member Board consisting of the three Library Directors and two appointees from each member county. The PPLCS budget supports the goals and objectives of the Long-Range Plan and the Annual Plan of Service.

Goals and Activities

Goal 1: Users of PPLCS member libraries have access to resources, services and collections that meet their recreational, informational and cultural needs.

Activities:

- The FY 2022-23 PPLCS Budget reflects the use of grant funds to grow and promote the use of PPLCS's digital collection in OverDrive.
 - PPLCS continues to provide hundreds of digital magazine titles through its PLAN OverDrive subscription and will explore ways of increasing usage of this resource.
 - PPLCS will focus on new ways to market the OverDrive subscription so that patrons are aware there are two different collections they have access to.
 - PPLCS will look for grant funding opportunities to grow the collection.
 - Training opportunities will be made available for library staff so they are confident in instructing patrons on how to access the digital collection.
- PPLCS will explore ways to increase the usage of Universal Class by marketing this resource that is provided to member libraries for free by PLAN (Panhandle Library Access Network).
- PPLCS will look for new ways to promote the many web-accessible databases that are provided by the State Library of Florida. These resources are useful for small businesses, job seekers, and students.

Approved by the PPLCS Board 11/16/22

Goal 2: PPLCS member library users of all ages have access to programs and services that support life-long learning.

Activities:

- The FY 2022-23 PPLCS Budget will continue to provide funds for engaging and unique in-person and virtual programming for all ages that is both entertaining and educational.
- PPLCS will continue to explore and identify appropriate funding opportunities to assist with this goal.

Goal 3: PPLCS and member libraries have trained and motivated staff to provide proficient, courteous and professional service to the public.

Activities:

- PPLCS will continue to pay PLAN membership dues for PPLCS member libraries, so that staff can participate in the many training opportunities they provide.
- The PPLCS Administrator will work with the ByWater Solutions techs to resolve any Koha issues as quickly as possible and will communicate any software upgrades or known issues to member Library Directors as soon as they are known.
- PPLCS Staff will keep the PPLCS website current and accessible.