

MINUTES
MAY 24, 2023
PPLCS BOARD MEETING
10:00 A.M., PPLCS office

I. Call to order: 10:15 a.m.

Invocation and pledge of allegiance led by Shan Hatfield

Roll call

Present: Deborah Hynes, Rita Maupin, Anne Rodgers, Wendy Eubanks, Carol Wilson and Timothy Hatfield

Excused absence: Brittini Spires and Becky Marsh

Unexcused absence:

Staff present: Mary Balint and Cynthia De La Hunt

- II.** Motion was made by Anne Rodgers, seconded by Carol Wilson to approve the agenda with the addition of **item f. - MoU with Jackson County Clerk of Court - Administrator**. Motion carried.

III. Agenda items:

- a.** Motion was made by Rita Maupin, seconded by Carol Wilson to accept the Minutes from the April 19, 2023 PPLCS Board meeting with a **change in item b.- correcting Wison to Wilson**. Motion carried.
In **item d.**, regarding PPLCS paying late fees and finance charges, the Finance Dept. has communicated with the bank and in finding PPLCS not responsible for any late payments, the fees and late charges have been removed from the PPLCS card account.
There was continued discussion about changes to PPLCS's bill paying process. However, no consensus was met on any changes. The item was tabled for further discussion.
- b.** Administrator's Report.
- c.** The administrator discussed the FY 23-24 draft budget and how some of the funds given to libraries can be better used.
- i. Potential new services, such as, Unique Management, standing book orders that PPLCS would order for the directors, Hoopla for all three counties and a new borrower welcome package were recommended.
- ii. The PPLCS board was informed on the benefits of Aspen Discovery Layer with a short video.
All these services can be implemented and managed by PPLCS.
Motion was made by Rita Maupin, seconded by Anne Rodgers to approve the contract with Aspen Discovery Layer. Motion carried.
- d.** Motion was made by Rita Maupin, seconded by Carol Wilson to accept the language proposed by the attorney for on-line library card registration. Motion carried.

- e. Motion was made by Anne Rodgers, seconded by Wendy Eubanks to approve paying bills. Motion carried.
- f. Motion was made by Anne Rodgers, seconded by Carol Wilson to approve the Memorandum of Understanding (MoU) with Jackson County Clerk of Court. Motion carried.

IV. Meeting adjourned at 10:55 a.m.

V. Roundtable