DRAFT MINUTES
November 20, 2024
PPLCS BOARD MEETING
10:00 A.M., PPLCS office

I. **Call to order: 10:07 a.m.**

Invocation and Pledge of Allegiance led by Timothy 'Shan' Hatfield
Roll call
Present: Deborah Hynes, Anne Rodgers, Brittni Spires, Becky Marsh, Wendy Eubanks, Carol Wilson and Timothy 'Shan' Hatfield
Excused absence: Rita Maupin and Lee Britt
Unexcused absence:
Staff present: Mary Balint and Cynthia De La Hunt

II. Motion was made by Becky Marsh, seconded by Deborah Hynes to approve the agenda. Motion carried.

III. Agenda items:

a. Motion was made by Carol Wilson, seconded by Brittni Spires to accept the Minutes from the Oct. 16, 2024 PPLCS board meeting. Motion carried.

b. Administrator's Report
Motion was made by Carol Wilson, seconded by Becky Marsh for the Administrator to attend the Public Library Directors Meeting on Dec. 11-12, 2024 in Tallahassee and to be reimbursed for travel costs. Motion carried.

c. Motion was made by Becky Marsh, seconded by Anne Rodgers to approve the FY 24-25 Annual Plan of Service. Motion carried.

d. Motion was made by Brittni Spires, seconded by Carol Wilson to approve the Holmes County Library Lumen contract for phones. Motion carried.

e. Motion was made by Carol Wilson, seconded by Wendy Eubanks to have the December 18, 2024 PPLCS meeting at the Calhoun County Library at 10:00 a.m. Motion carried.

f. Motion was made by Anne Rodgers, seconded by Becky Marsh to approve for the Administrator to submit bills received before Dec. 4th to finance and to pay bills received after Dec. 4th by credit card, if applicable. Motion carried.

g. Motion was made by Wendy Eubanks, seconded by Brittni Spires to pay bills. Motion carried.

IV. Meeting adjourned at 10:35 a.m.

V. Roundtable

Minutes submitted by Cynthia De La Hunt

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