MINUTES
September 17, 2025
PPLCS BOARD MEETING
10:30 A.M., PPLCS Office

I. **Call to order: 10:50 a.m.**

Invocation and the Pledge of Allegiance were done in the Budget Hearing.
Roll call
Present: Edward Lee Britt, Deborah Hynes, Wendy Eubanks, Carol Wilson, Rita Maupin and Brittni Spires
Excused absence: Becky Marsh and Anne Rodgers
Unexcused absence: Timothy 'Shan' Hatfield
Staff present: Cynthia De La Hunt

II. A motion was made by Deborah Hynes, seconded by Brittni Spires to approve the agenda with an amendment to item e. and the addition of items g. - Meeting time and h. - PPLCS credit card. Motion carried.

III. Agenda items:

a. A motion was made by Brittni Spires, seconded by Carol Wilson to approve the Minutes for the August 20, 2025, PPLCS Board meeting and the September 5, 2025, Hiring Sub-committee meeting. Motion carried.

b. A motion was made by Wendy Eubanks, seconded by Brittni Spires to approve the Certification of Hours, Free Library Service and Access to Materials document for State Aid. Motion carried.

c. A motion was made by Wendy Eubanks, seconded by Deborah Hynes to approve the State Aid to Libraries Grant Agreement. Motion carried.

d. A motion was made by Rita Maupin, seconded by Brittni Spires to approve the renewal of the ByWater Solutions Contract for FY25-26. Motion carried.

e. The Jackson County Clerk of Courts, Clay Rooks, spoke to the Board with suggestions for an MOU to formalize personnel services that JCBOCC provides for PPLCS. The PPLCS Board will review the current manual, then acquire a copy of the updated JCBOCC manual & make adjustments, as necessary, for PPLCS.

f. A motion was made by Brittni Spires, seconded by Carol Wilson to approve bills as presented. Motion carried.

g. A motion was made by Deborah Hynes, seconded by Brittni Spires to table discussion of changing meeting until representation for all member counties is present. Motion carried.

h. A motion was made by Rita Maupin, seconded by Wendy Eubanks to remove former Administrator, Mary Balint, from PPLCS' First Federal Bank credit account and cancel her card. Motion carried.

A motion was made by Rita Maupin, seconded by Brittni Spires to have a new card issued in Cynthia De La Hunt's name until a new administrator is hired. Motion carried.

IV. A motion was made by Brittni Spires, seconded by Carol Wilson to adjourn at 11:47 a.m.

V. Round table

Minutes submitted by Cynthia De La Hunt