MINUTES
December 17, 2025
PPLCS BOARD MEETING
10:00 A.M., PPLCS office

I. **Call to order: 11:10 a.m.**

Invocation and Pledge of Allegiance led by Edward Lee Britt
Roll call
Present: Deborah Hynes, Wendy Eubanks, Carol Wilson, Brittni Spires, Rita Maupin, Becky Marsh, Anne Rodgers, Edward Lee Britt and Timothy 'Shan' Hatfield
Excused absence:
Unexcused absence:
Staff present: Cynthia De La Hunt

A motion was made by Anne Rodgers, seconded by Brittni Spires to adopt the following motions into Minutes, after speaking with Marlene Glennon, applicant for PPLCS Administrator:
1. A motion was made by Deborah Hynes, seconded by Anne Rodgers to offer the position of Administrator of PPLCS to Marlene Glennon at a salary of $65,000 annually. Motion carried.
2. A motion was made by Anne Rodgers, seconded by Rita Maupin to offer $3,500 to Marlene Glennon to assist with moving expenses. Motion carried.
3. A motion was made by Becky Marsh, seconded by Carol Wilson to approve PPLCS's secretary, to sign the letter offering Marlene Glennon the position as Administrator and submit, following a review by Deborah Hynes. Motion carried.

II. A motion was made by Becky Marsh, seconded by Brittni Spires to approve the agenda. Motion carried.

III. Agenda items:

- **a.** A motion was made by Becky Marsh, seconded by Brittni Spires to approve the Minutes from the November 19, 2025 PPLCS board meeting. Motion carried. A motion was made by Brittni Spires, seconded by Carol Wilson to amend the approval of today's agenda to add items (d.) Standing committees – Rita Maupin and (e.) Administrator benchmarks – Rita Maupin. Motion carried.
- **b.** Secretary's Report
- **c.** A motion was made by Anne Rodgers, seconded by Brittni Spires to approve bills. Motion carried.
- **d.** A motion was made by Rita Maupin, seconded by Brittni Spires for the Chair to appoint members for Fiscal and Personnel standing committees. Motion carried.
- **e.** A motion was made by Becky Marsh, seconded by Rita Maupin that at January's Directors meeting, benchmarks required for the up-coming PPLCS

Administrator be discussed and attempt to be set at January's meeting. Motion carried.

IV. A motion was made by Anne Rodgers, seconded by Becky Marsh to adjourn at 12:10 p.m.

V. Round table

Minutes submitted by Cynthia De La Hunt