**MINUTES**
**January 21, 2026**
**PPLCS BOARD MEETING**
**10:00 A.M., PPLCS office**

I. **Call to order: 10:10 a.m.**

**Invocation and Pledge of Allegiance led by Edward Lee Britt**
**Roll call**
**Present:** Deborah Hynes, Wendy Eubanks, Carol Wilson, Brittni Spires, Rita Maupin, Becky Marsh, Anne Rodgers, Edward Lee Britt, and Timothy 'Shan' Hatfield
**Excused absence:**
**Unexcused absence:**
**Staff present:** Cynthia De La Hunt

II. A motion was made by Rita Maupin, seconded by Brittni Spires, to approve the agenda. Motion carried.

III. Agenda items:

**a.** A motion was made by Anne Rodgers, seconded by Becky Marsh, to approve Minutes from the December 17, 2025 PPLCS board meeting. Motion carried.

**b.** Secretary's Report

**c.** A recommendation was made by Anne Rodgers, seconded by Becky Marsh, to advertise the Administrator position by Monday, Jan. 26, 2026, with cost not to exceed $900. Post ads online at CareerSource Chipola, Indeed & Monster websites, Tallahassee Democrat & Gainesville Sun newspapers and PLAN, Florida State University and American Library Association. Ad should state, "Open until filled." The Board agreed by unanimous vote.

**d.** A recommendation was made by Becky Marsh that Cynthia be allowed to create a new login as Administrator for SAM.gov to complete the 2026 renewal for PPLCS. The Board agreed by unanimous vote.

**e.** A motion was made by Edward L. Britt, seconded by Carol Wilson, to temporarily suspend the Administrator's cell phone until the Board has filled the vacancy. Motion carried.
Recess @ 11:00 a.m.
The Personnel Committee discussed naming Becky Marsh as Interim or Assistant PPLCS Administrator.
Continuation @ 11:23 a.m.

**f.** A motion was made by Rita Maupin, seconded by Brittni Spires to pay bills as presented. Motion carried.
A recommendation was made by the Personnel Committee to offer a 1099 contract position to Becky Marsh at a pay rate of $20.00 an hour, not to exceed 15 hours a week, billed hourly by Ms. Marsh and to accept retro-active billing back to October 1, 2025. The Board agreed by unanimous vote.

**IV.** A motion was made by Anne Rodgers, seconded by Rita Maupin to adjourn at 11:31 a.m.

**V.** Round table

Minutes submitted by Cynthia De La Hunt