MINUTES
May 20, 2026
PPLCS BOARD MEETING
10:00 A.M., PPLCS office

I. **Call to order: 10:07 a.m.**

Invocation and Pledge of Allegiance led by Edward Lee Britt
Roll call
Present: Deborah Hynes, Carol Wilson, Edward Lee Britt, Anne Rodgers and Wendy Eubanks
Excused absence: Timothy 'Shan' Hatfield, Rita Maupin, Brittni Spires and Becky Marsh
Unexcused absence:
Staff present: Cynthia De La Hunt

II. A motion was made by Anne Rodgers, seconded by Carol Wilson to approve the agenda with the addition of Item f. Assistant PPLCS Administrator – Deborah. Motion carried.

III. Agenda items:

a. A motion was made by Wendy Eubanks, seconded by Anne Rodgers to approve the Minutes from the April 15, 2026 PPLCS board meeting. Motion carried.

b. Secretary's Report
A motion was made by Deborah Hynes, seconded by Anne Rodgers to grant permission to the PPLCS Secretary to use the credit card to purchase an identical phone set to replace the current non-working phone set. Motion carried.

c. The Administrator Benchmarks and Timeline were provided for the board members to review and bring any notes to the next meeting for discussion.

d. The Board Vice-Chairman reviewed and signed the contract for Atlantic Coast Theatre for Youth, who will perform this summer at our libraries.

e. A motion was by Anne Rodgers, seconded Wendy Eubanks to approve paying the bills. Motion carried.

f. It was suggested that PPLCS consider employing an Assistant PPLCS Administrator as a full-time employee. As the position has been vacant since Sept., 2025, the consensus is that we need a back-up with the same knowledge as the administrator. The item was tabled until the next PPLCS board meeting.

IV. A motion was made by Wendy Eubanks, seconded by Carol Wilson to adjourn at 11:03 a.m. Motion carried.

V. Round table

Minutes submitted by Cynthia De La Hunt

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